

Attachment F – Optional National HIV Behavioral Surveillance (NHBS) among transgender women: up to 3 years

The following is a list of resources that are typically requested to complete the optional NHBS among transgender women for duration of up to 3 years.

Start-up:

Personnel

Project Coordinator to complete start-up activities

Supplies

Office supplies

Other

Telephone

Postage

Extensive Formative Assessment:

Personnel

Project Coordinator

Field Supervisor

Field staff (part-time) with sufficient level of effort to conduct formative research including key informant interviews, community key informant interviews, focus groups, etc.

Travel

In-State: Sufficient mileage/public transportation costs for field staff

Out-of-State: 2 key field staff to attend annual field operations training (including Field Supervisor)

Supplies

Office supplies

Other

Community key informant interviews and focus groups incentives (for example, \$25 each)

Telephone

Postage

Printing

Staff identification

Data Collection:

Personnel

Project Coordinator

Field Supervisor

Field staff (part-time) with sufficient level of effort to conduct a minimum number of interviews to obtain completed surveys from 200 eligible transgender women (i.e. Interviewers)

Coupon manager (part-time)

Data manager (part-time) to perform NHBS among transgender women data management duties

Data analyst (part-time) to perform NHBS among transgender women data analysis and dissemination duties

Phlebotomist or other HIV counseling and testing staff (part-time)

Travel

In-State: Sufficient mileage/public transportation costs for field staff

Supplies

Rapid HIV test kits

HIV test controls

Supplies for venipuncture or dried blood specimen collection for confirmatory HIV testing and CDC recent infection and viral load testing

Confirmatory HIV tests

Office supplies

Software to administer the questionnaire in QDS 2.6 (note that new hardware devices will also require the installation of QDS 2.6 software)

Laptops or tablets to administer the NHBS among transgender women questionnaire in QDS 2.6

Laptop or tablet to operate Coupon Manager program

Other

Mobile unit rental or stationary field site location rental

Mobile unit costs (if applicable): gas, parking, maintenance, insurance, etc.

Survey incentives (for example, \$25*250 or sufficient number to reach 200 eligible transgender women)

HIV counseling and testing incentives (for example, \$25*250 or sufficient number to reach 200 eligible transgender women)

Recruiter incentives (for example, \$10*250 participants)

Shipping for blood specimens to local laboratory for HIV confirmatory testing

Shipping for remnant sera/plasma or dried blood specimens to CDC or CDC
designated laboratory for recent infection, viral load and antiretroviral
drug resistance testing

Telephone

Postage

Printing

Staff identification